

**Form 1**

**Complaint Form**

Please provide us with information so that we can process your complaint. Fill out as much of this form as possible. If you cannot complete a section, leave it blank. Your complaint will be given to the Registrar and to the Chair of the Complaints Committee. Your complaint will be considered by the Complaints Committee. NSREAA does not determine or reassess property values.

**1. Your Contact Information**

Name	
Address	
Business Telephone	
Home Telephone	
Email Address	

**2. Appraiser's Contact Information**

Name of Appraiser	
Address	

**3. Information about the Appraisal Report**

Address of property involved	
Date of Appraisal	
Purpose for Appraisal (financing, divorce, assessment, etc.)	
Client / User of Appraisal	

Do you have a copy of the complete appraisal report?      \_\_\_ Yes      \_\_\_ No  
If yes, please provide a copy.

Who was the report prepared for?

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**4. Complaint details**

Please provide details of your concerns	
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**5. Contact with the Appraiser**

Have you contacted the appraiser regarding your complaint?  Yes  No

If yes, please state the date and results of contact	
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Is this matter the subject of any legal action, filed or pending?  Yes  No  
Have you retained a lawyer in this matter?  Yes  No  
Do you authorize NSREAA to communicate with your lawyer?  Yes  No

If yes, please complete the following:

Name of lawyer	
Address of lawyer	
Telephone	

**Pursuant to s. 21(1)(a) of the *Real Estate Appraisers Act*, SNS 1998 c. 25, the Respondent Member must be given a copy of this complaint and any supporting documents. Your identity will be disclosed to the Respondent Member.**

Complaint submitted by

\_\_\_\_\_   
Print Name:

Dated at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.  
City/Province Month

Please return form by email, fax or post to:

Nova Scotia Real Estate Appraisers Association  
5670 Spring Garden Rd., Suite 602  
Halifax, NS B3J 1H6

Fax: 902.422.3717  
Email: info@nsreaa.ca