



## Nova Scotia Real Estate Appraisers Association Candidate Application Instructions

Review this website:

[Path to AIC Designation | Appraisal Institute of Canada \(aicanada.ca\)](http://aicanada.ca)

After you have taken AIC 101 it is a good idea to start networking in the industry. Most candidates have a job lined up before they start the candidacy program. If you are in school and do not yet have a job offer, you can register as a student member.

### Required documents:

- University transcript showing the completion of at least two years of an undergraduate degree
- Proof of having completed UBC BUSI 330
- Proof of having completed AIC 101
- Proof of having completed AIC ITPP

### Required forms for Candidate fee appraiser:

- [NSREAA Application Form](#)
- [NSREAA Member's Agreement](#)
- [NSREAA Certificate of Good Character](#)
- [NSREAA References](#)
- [NSREAA Application for Registration](#) (Candidate Member)
- AIC Application: [http://www.nsreea.ca/wp-content/uploads/2021/11/Candidate\\_Membership-App-July2021-ENGLISH.pdf](http://www.nsreea.ca/wp-content/uploads/2021/11/Candidate_Membership-App-July2021-ENGLISH.pdf)

### Dues and Fees:

AIC Membership fees for 2020-21	\$100.00
AIC Criminal Records Check	\$30.00
NSREAA Membership Dues	\$350.00
NSREAA Membership Fee	\$50.00
NSREAA Special Levy	\$35.00
HST on AIC Portion only	\$19.50
<b>Total</b>	<b>\$584.50</b>

Note that dues and fees are not refundable as per NSREAA policy: <http://www.nsreea.ca/wp-content/uploads/2021/05/Dues-and-Fees-policy.pdf>

After your application is complete you will first be registered with the Appraisal Institute of Canada. Once you purchase insurance through AIC and provide NSREAA with proof of purchase, then your NSREAA registration will be completed. You must be entered in the co-signing registry with your cosigner, have insurance, and be a member of both AIC and NSREAA before you can sign reports as a candidate. Your co-signor must co-sign reports until you earn your designation.

Once you are registered as a candidate with AIC you will have access to the member website and can view the designation requirements: [Path To Designation | Appraisal Institute of Canada \(aicanada.ca\)](http://aicanada.ca)